



MINUTES – DRAFT UNTIL APPROVED

MEETING OF KNOX INTER-FAITH NETWORK

Held Monday 2 April 2012 at Knox Civic Centre

PRESENT:

Representatives of Faith Communities present:

(Treasurer)	Temple Society Australia
(Secretary)	St Simons Catholic Church, Rowville
	Janssen Spirituality Centre, Boronia
	Egyptian Coptic Church
	Temple Society Australia

APOLOGIES:

(President)	Uniting Church, FTG
	Uniting Church, FTG
	Islamic Society of Melbourne, Eastern Region (ISOMER)
	Church of Jesus Christ of Latter Day Saints
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Councillor Gill	Mayor and Member, Dinsdale Ward

GUESTS

Amy Gough	Knox Council, Access and Inclusion Officer
	Blood 4 Harmony Program (part of meeting)

WELCOME AND OPENING BLESSING:

Peter opened the meeting at 7:40pm on behalf of Pat.

Gwenda provided the prayer of opening. She also noted the recent death of the Pope of the Coptic Church. Maher explained the process by which the successor will be selected.

1. ANNUAL GENERAL MEETING (REVIEW OF INTERIM DECISIONS CARRIED OVER)

- 1.1 Only four voting members were present, although a different group of four from the first attempt to run the AGM.
- 1.2 All interim decisions from the first AGM were ratified by the voting members.
- 1.3 Mark raised again the issue of whether the current membership fee of \$20 per annum was adequate given Network plans and the recommendation of the Network taking out public liability insurance.

Mark outlined minimum budgeted expenditure:

- Annual incorporated body return costing approximately \$50
- Annual web-site (hosting and domain name registration) \$100

Mark noted that the investigation with Council has shown the Network should also take out public liability insurance, estimated at \$600-800 per annum.

Mark then outlined current recurrent income as \$xxx (based on xxx members)

Discussion:

- We need an increase in membership – targeting a minimum of yyy in total.
As part of this we need to build a database of faith communities in Knox.
ACTION: Mark to build this database as it is needed for the proposed 10th Anniversary event.
- We need to increase annual membership – proposed at \$50 per annum.

FORESHADOWED RESOLUTION: Moved Mark; seconded Gwenda – That the Knox Inter-faith Network annual membership is increased to \$50 per annum unless voted against at the June 2012 meeting.

ACTION: Amy to investigate with Council whether the Network can apply through Council for insurance coverage just for the meetings.

ACTION: Gwenda to make contact with possible new members; Mark to help.

- 1.4 **ACTION:** Peter to prepare the report for Consumer Affairs as per requirement.

2. COMMITTEE MEETING: MINUTES/ACTIONS FROM LAST NETWORK MEETING

- 2.1 Minutes of meeting of 6 February 2012:

Mark requested a change to the last sentence of Item 1.7 to, “Mark described this proposed project and noted that a decision was needed on whether to progress with this project *even if the funding application is unsuccessful.*”

Minutes moved for acceptance with this change: Mark; Seconded: Gwenda.
Approved.

- 2.2 Red Cross – Blood for Harmony Program.

David noted that only Mark and he will be donating on 4 April 2012.

David noted that the dates for July and September need to be changed to 5 July and 27 September respectively. Donations will again be given at The Seventh Day Adventist Community Centre, 119 Mountain Hwy, Wantirna. Responses of interest to David at Blood4Harmony@Live.com or 0403 047 859 by one month prior to the proposed date. David asked all members again to promote this actively.

He added that JCMA has also granted him a speaking slot.

He added that he is now trying to target younger people / youth groups.

- 2.3 Treasurer’s Report: Mark noted that annual fees are still due for all Network Members; the amount will be decided at the June meeting. Mark noted a balance of \$xxx as of 29 February 2012 (including the \$xxx for the OMAC Grant). The only transaction during March is the unrepresented cheque for \$xxx for the insurance for the event.

3. EVENT REPORTS

- Knox Festival: Unfortunately the day was very wet and attendance was small. Members present spent productive time getting to know each other. We also got good advice on the promotion of the 22 April 2012.
ACTION: Gwenda to provide feedback on the event to Malcolm.

- Gwenda visited the Multicultural Hub in the Melbourne CBD area for a presentation on, "Is Faith Relevant Still?" The conclusion was that it was.

4. PLANNING FOR APRIL 2012 EVENT

- 4.1 Speakers are confirmed. Mehmet Ozalp will be flying from Sydney – his flight is booked.
- 4.2 Catering: **ACTION:** Peter to confirm numbers with the company identified by Riad and confirm logistics.
- 4.3 Security: **ACTION:** Peter to confirm quote for 2 guards for 1:30-5:30pm event.
- 4.4 Registration: Currently 20 (excluding Network members).
ACTION: All Network members need to register.
- 4.5 Publicity: **ACTION:** Keep publicising the event please!
- 4.6 Pre-event Survey: **ACTION:** Peter to send the link for the online survey again, which has been modified to address comments from Gwenda and Pat. Comments to Peter by Sunday 8 April.
- 4.7 Post-event Survey: Gwenda suggested having a box for people to submit them on the day and alerting people to this at the start of the day.
- 4.8 Running sheet: Network Members to arrive at 1:30pm.
- 4.9 Amy suggested having a photographic waiver form to allow taking of authorised photos to be used in publicity and on the web-site.
- 4.10 Amy suggested that Network Members have an understanding of the emergency management procedure for the venue and identification of anyone with first aid skills.
- 4.11 Gwenda asked about who will be handing out the gifts and whether they will be wrapped.
- 4.12 Network Members will advertise the Blood4Harmony program.
- 4.13 Mark to bring the brochure holder and copies of the Knox Inter-faith Network flyer.

5. OTHER EVENTS

- 5.1 10th Anniversary Event
 - Mark has made contact with Swinburne University and is awaiting a response.
 - A decision on the grant application is not due until June (date unknown).
 - The sense of Network Members present is that we should seek to run the event irrespective of whether the OMAC funding is granted. It will be a key part of recruiting members.
 - Mark asked what lead-up time would be needed for involving the Mayor in the launch of this event. Amy advised that an invitation would be appropriate.

6. NEXT MEETINGS

Monday, 4 June, 2012 – Elkie to present on her faith
 Monday, 16 July 2012 – Detailed planning for 10th Anniversary
 Monday, 1 October 2012 – 10th Anniversary Meeting
 Monday, 26 November 2012 (Joint meeting with KMAC – date to be confirmed)

Amy confirmed room bookings have been made from these events.

Meeting closed at 9:15pm.